

## TARDINESS-BROAD RIPPLE

To school first period:

NOTE: All students who come in tardy to first period are to report to the Attendance Office for an excused or unexcused pass to class. Upon arrival to the classroom:

Teachers enter tardy into computer each day

3rd tardy-Teacher gives a verbal reprimand, and notifies the social worker who calls the parent and checks into the reason for the tardiness to school.

4th tardy-Teacher sends student to dean for GLC. The parent is notified by the dean.

5th tardy-Teacher sends student to dean for GLC. Sp. ed. students will need to be referred for an IEP conference to address reasons and solutions.

6th tardy-Teacher sends student to dean for suspension.

7th tardy-Teacher sends student to dean for second suspension and removal to boundary school.

NOTE: Tardy buses do not count against students, nor do passes from other teachers.

However, students who are tardy because they drive, walk, or are driven to school by others will have the tardies count against them.

To classes other than first period (Any student arriving after the tardy bell to class):

Teachers enters tardy into computer.

3rd tardy-Teacher gives the student a verbal reprimand, and calls the parent.

4th tardy-Teacher gives a verbal reprimand, and refers the student to the dean for GLC.

5th tardy-Teacher gives a verbal reprimand, calls the parent, and refers the student to the dean.

6th tardy-Teacher refers the student to the dean for a suspension pending parent conference and probation. Sp. ed. students are referred for a case conference.

7th tardy-Teacher refers the student to the dean for return to boundary school.